



Samuel Construction Group, LLC is looking for career minded, motivated, and energetic individuals to join the team. If you are an experienced General Superintendent that fits this profile, please call us at 772-774-4810.

Our company specializes in high-end residential and light commercial construction and is a drug free workplace.

Qualifications:

- Minimum of 5 years in the residential construction industry.
- Experience in light commercial construction is valuable.
- Proficient in plan review and knowledgeable in Florida Building Code requirements.
- Experience should include all stages of construction from preliminary lot layout to final punch/closeout.
- Education beyond high school is valuable.
- Minimum 10-hour OSHA certification is required.
- First Aid certification is required.
- Strong leadership qualities, negotiation skills and detail-oriented individuals will be considered.
- Experience with local municipalities is valuable.
- Must work well in a fast paced, highly motivated, team setting.

Job Description/Responsibilities:

- Coordination of early site development requirements (including mobilization, site/lot layout, establishment of vertical and horizontal controls, temporary utility requirements, and coordination of underground utility locates).
- Upon receipt of permit documents, review for building department requirements.
- Review all contract documents including subcontractor scopes and schedule.
- Overall daily management and coordination of subcontractors (including pre-construction, progress meetings, appropriate schedule forecasting and management thereof).
- Coordination of in-house carpenters and laborers.
- Provide timely take-offs for materials and provide coordination for all jobsite materials and equipment.
- Create shop drawings and sketches as required (*note: does not include structural solutions*); will be responsible for reviewing and approving subcontractor shop drawings.
- Provide written punch list to subcontractors after each phase of work to ensure the integrity and quality of materials, installation methods and procedures.
- Coordination and oversight of all inspections (including scheduling, ensuring proper paperwork is onsite for inspectors review, and participation in the inspections).
- Enforce Samuel Construction's quality control standards.
- Responsible for creating and coordination of project punch lists.
- Ensure a safe working environment; advocate and follow OSHA regulations.
- Ensure properties are opened in the morning and properly secured at the end of each day.
- Maintain daily project logs; fully documenting all delays (weather, owner related, subcontractor and additional time spent on change orders).
- Coordinate daily jobsite clean-up activities (in house and with subcontractors).
- Responsible for invoice and timesheet review and approval.

Computer Program Experience:

- Must be proficient in general computer experience and be able to navigate computer files/network.
- Must be proficient in Microsoft Outlook (emails, calendar, and contacts), Microsoft Word, and Excel.